



the  
Lunch  
Lady



Dear Parents of **Corpus Christi School**

**The Lunch Lady will begin March 24<sup>th</sup> Orders can be placed ONLINE beginning March 10<sup>th</sup>! You can also email an order with 2 school days notice and credit card details.**

The Lunch Lady is an all-Canadian success story which began in 1993 with one MOM and one lunch order for one school. Today the Lunch Lady Family delivers thousands of lunches every day to children in over 1200 schools across Canada.

Every lunch:

- meets or exceeds current provincial nutritional standards
- is prepared daily with care in a nut free, school safe commercial kitchen
- can be modified for students with allergies or special food needs
- includes all applicable taxes and a contribution to your school
- gives busy parents a welcome break!

You can learn more about us by visiting our website at [www.thelunchlady.ca](http://www.thelunchlady.ca)

Once you have set up an account on our system, you will receive order confirmations, menus, updates and reminders from us by email.

If you have any questions, allergy concerns or need assistance to place your order, please feel free to call me at **613-667-9000** or email [ottawacentral@thelunchlady.ca](mailto:ottawacentral@thelunchlady.ca)

Sincerely,

**Lunch Guy Charles**  
**613-667-9000**



We are pleased to offer your School **ONLINE ORDERING**. Thanks for thinking about all those trees and going paperless! **IF ONLINE ORDERING IS NOT AVAILABLE TO YOU PLEASE CALL OR EMAIL TO PLACE YOUR ORDER**

To get started you will need a **PASSWORD**

Go to [www.thelunchlady.ca](http://www.thelunchlady.ca) >ORDER HERE and click through to the login screen.

Select "REGISTER NOW" and fill in the required Account Holder Information and Submit. You will receive a Welcome email indicating your set up was successful

Go to "My Students" and select "Add a Student" function

You are now ready to go to "Schedule My Meals" and order. **Pay by Mastercard , Visa or Visa Debit** via a secure 3<sup>rd</sup> party partner. No credit card information is stored on our site.

Order as little or as often as you like each time. You will receive a transaction report each time you are on our site outlining any activity.

If you find the order window closed [grayed out] just call and we will be happy to help you.

A few tips

- If you know what you wish to order, "**Type and Tab**" your way through the order grid – no need to scroll thru the drop downs each time
- If you have more than one child, **Enter and Save after each child and pay once at the end**
- To avoid the **20 minute TIME OUT** and lose your order, **SAVE** now and then and continue with your order.
- Revisit the site anytime to review your order, your order history or make changes by selecting new codes or delete lunches by clicking on the red – [minus] icon beside the lunch date.
- **If your child has allergies, please call me before ordering for personal service**
- If your child is absent, contact your kitchen prior **8 AM BY PHONE** to have the lunch credited to your account [sorry no refunds- credits only]